



APPLICATION FOR DUAL CREDIT

Fill in the application, print, and have signed by all parties indicated. Complete all blanks. Failure to do so may result in an incomplete admission.

Name _____
LAST FIRST MIDDLE SUFFIX(I.E., JR)/ FORMER NAME

Address _____
NUMBER AND STREET APT. # OTHER LAST NAME(S) USED AT FORMER SCHOOLS

CITY STATE ZIP CODE COUNTY

Home Telephone (_____) Cell Phone (_____) Social Security # _____ - _____ - _____

Gender: Male Female Age _____ Date of Birth ____ / ____ / ____ Place of Birth _____
MO. DAY YEAR

Ethnic Data (Optional): Black, Non-Hispanic White, Non-Hispanic Hispanic E-mail _____

Asian or Pacific Islander American Indian or Alaskan Native Multiracial (Please specify) Other (Please specify) _____

Citizenship: U.S. Non-Resident Alien Permanent Resident If not a U.S. citizen, please list type of Visa: _____

ENROLLMENT DATA

***This section must be filled for the application to be complete.**

Which campus do you want to attend?

***APPLYING FOR: Fall 20____ Spring 20____ Summer I 20____ Summer II 20____ May Term ____

***This section MUST be filled for application to be complete.**

NAME OF HIGH SCHOOL CITY STATE

***Date of graduation from an accredited high school OR home-study program completion ____/____

Current official transcript is required with application.

PARENT INFORMATION

Father/Stepfather/Legal Guardian

Mother/Stepmother/Legal Guardian

Name _____

Name _____

Address _____

Address _____

E-mail _____

E-mail _____

Home phone (_____) _____

Home phone (_____) _____

Work phone (_____) _____

Work phone (_____) _____

Employer _____

Employer _____

Person to contact in case of emergency: Same as above Someone **other** than above (please identify below)

Name _____ Relationship _____

Address _____ Home phone (_____) _____

_____ Work phone (_____) _____

Alternate phone, if applicable (_____) _____

CERTIFICATIONS AND AUTHORIZATIONS (REQUIRED OF ALL APPLICANTS)

I certify that the information given is correct to the best of my knowledge. I understand that if admission is granted. I will accept the responsibility for knowing and abiding by all rules and regulations of the university as published in the university catalog and the student handbook from this day forth. I also understand that if I am found to be ineligible for admission after being permitted to register tentatively. I will be withdrawn from the university. **YES**

I understand that Howard Payne University is a Christian university and, as such, has lifestyle and behavior standards I am expected to abide by. **YES**

I **have not** **have** been convicted or pled guilty to a violation of the law other than a minor traffic violation. (If you have been convicted, include an explanation with this application. Failure to accurately report an offense could lead to suspension or expulsion from the university. The university reserves the right to run a background check prior to making a determination regarding admission to the university.)

NON-DISCRIMINATION POLICY: In compliance with federal law, including provisions of Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments of 1972, Howard Payne University does not illegally discriminate on the basis of race, color, national or ethnic origin, sex, age or disability in admissions, or in the administration of its education policies, program, and activities. Inquiries or complaints should be directed to: Office of Enrollment Services, Howard Payne University, 1000 Fisk Street, Brownwood, TX 76801-2794: phone 325-649-8020

SECURITY INFORMATION REPORT: On or before October 1 of each year, the university will make available an annual security report. This report includes campus crime statistics, policies by which crime is reported, policies regarding response by the institution, various security policies, crime prevention programs, alcohol and drug and campus sexual assault policies, rape awareness, sexual offense reporting policies, and so forth. The most recent security report may be obtained from the Office of Student Life. Information concerning registered sex offenders may be obtained from the Texas Department of Public Safety website: <http://records.txdps.state.tx.us/soSearch/default.cfm>. Annual Crime statistics are available to all current students and employees of Howard Payne University in Brownwood, Texas, and, upon request, to any applicant for enrollment or employment.

In compliance with the Student Right to Know Act, the university's graduation and persistence (retention) rates, graduation rates are available by contacting: Office of Enrollment Services, Howard Payne University, 1000 Fisk Street, Brownwood, TX 76801-2794: Phone 325-649-8020

I authorize the release of directory information to sources outside of Howard Payne University in order to receive information regarding special products and services. **YES** **NO**

Applicant's Signature _____

Date _____

THE LINE ABOVE MUST BE SIGNED FOR THE APPLICATION TO BE COMPLETE.

PARENT AND STUDENT ACKNOWLEDGEMENT

We, the undersigned parents of _____, who has completed the _____ year of high school, request that our child be permitted to enroll for _____ semester hours at Howard Payne University while currently enrolled in _____ High School. It is our responsibility to check the transferability of courses taken at Howard Payne University to the university of our choice, under the Early Admissions Agreement. If the courses are taken for dual credit, we realize that these courses will count for high school credit for graduation but the grade may not be used in determining class rank/hours. The university course and the high school equivalent are listed below.

HPU Course	Semester Hours	Equivalent High School Courses	Credit
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parent's Signature _____

Date _____

***Payment for tuition and fees is due at least ten days prior to the start of class.**

I certify that I have completed my _____ year of high school and that I have reviews the transferability of courses which I will take at Howard Payne University under the concurrent/dual credit enrollment policy. I also understand the requirements of the school district to be eligible for extracurricular participation and for class and school honors. If I enroll as a summer student at Howard Payne University, I will re-enroll in high school in order to graduate. In summer sessions, I understand that I may take no more than six semester hours per session or a total of 14 semester hours counting both summer terms.

* During any semester, I may not enroll for **more than two University courses**.

Student Signature _____ Date _____

*In special circumstances, a student may be approved for a maximum of seven semester hours for one of the two summer sessions.

ENDORSEMENT BY PRINCIPAL, COUNSELOR, OR HOME SCHOOL ADMINISTRATOR

I certify that the student named above, who has completed the _____ year of High school, has my endorsement to enroll at Howard Payne University. If the student is taking the courses for dual credit, I further certify that these courses are approved for high school graduation credits as determined by the Board of Trustees.

Signature of High School Principal, Counselor, or Home School Administrator _____

Date _____