



**GRADUATE STUDENT
CHURCH MATCH SCHOLARSHIP APPLICATION
ACADEMIC YEAR _____**

Applicant's Legal Name: _____ Student ID #: _____
LAST FIRST M.I.

Howard Payne University will match designated church gifts for HPU graduate students up to, but not exceeding, **\$100.00 per semester hour**. The scholarship will be applied to tuition only. A list of scholarship provisions and requirements is provided on the back of this form and must be reviewed by each participant. An official **that is not related to the applicant** must complete the appropriate section below.

The scholarship check from the church must be made payable to HOWARD PAYNE UNIVERSITY. If the scholarship check is not being sent with this application, a letter must be attached that states when the scholarship check will be sent.

I HAVE READ AND UNDERSTAND THE PROVISIONS ON BOTH SIDES OF THIS APPLICATION.

Signature of Applicant: _____ Date: _____

CHURCH MATCH SCHOLARSHIP

I certify that our scholarship meets all of the stipulations and requirements as outlined on the reverse side of this application. I further certify that our scholarship funds meet each of the following Internal Revenue Service criteria for tax deductible contributions:

1. The gift is not for services rendered.
2. The gift is not from family members.
3. The gift is not designated for a specific student or students.

Our church will provide a scholarship to the student named above in the following amount(s):

FALL _____ : \$ _____
SPRING _____ : \$ _____
TOTAL: _____ \$ _____

Church Name: _____

Church Mailing Address: _____
NUMBER AND STREET

_____ CITY STATE ZIP CODE

Church Phone Number: () _____ Church Affiliation: _____

Signature: _____ Title/Position: _____ Date: _____

PLEASE NOTE THAT NO PROVISIONS OF THIS POLICY CONSTITUTE OR MAY BE RELIED UPON AS LEGAL ADVICE TO A CHURCH OR INDIVIDUAL.

HOWARD PAYNE UNIVERSITY CHURCH MATCHING GIFT POLICY

The scholarship program only matches funds from designated Christian churches that are affiliated with Christian denominations. Howard Payne University will match designated church gifts for HPU students up to, but not exceeding, \$100.00 per semester hour. The scholarship check must be made payable to HOWARD PAYNE UNIVERSITY and credited to the applicant's student account. The following is a list of scholarship provisions and requirements for the HPU matching gift program, which must be reviewed by each participant. The Church Match Scholarship may be applied to **tuition only**.

1. Gifts from denominations (e.g., Baptist General Convention of Texas, United Methodist Conference, etc.) are not included in this matching gift policy. The intent of this scholarship program is to match gifts given by individual congregations.
2. The recommended student must be an active member in the church funding the scholarship.
3. Scholarships under this policy can be applied to **tuition only**.
4. Before a scholarship gift is made to HPU, the church must determine that this scholarship is within its benevolent and charitable purposes. General budgeted scholarships that are "line-items" and in the annual church budgets are typically eligible for match. IRS "taxable income" guidelines are used to determine "matchable funds" in regard to students working for and/or receiving training from churches. If a scholarship is in any way attached to the fact that the student is an intern, staff member, etc. then the scholarship is subject to both FICA and federal withholding taxes. Scholarships given in relation to "services rendered" are **NOT** eligible for this matching scholarship.

Scholarship funds given to HPU by the church regarding a recommended student **must not** originate with the student's family member(s), such as parents and grandparents. IRS does not allow a deduction for money paid by relatives of a student even though the money is given through a church. Deductions are not allowed by acquaintances (i.e. non-relative) even if the gift is made through a church to a student, if the student is identified by the donor. Such gifts are gifts to individuals not gifts to churches or other non-profit organizations. Any questions regarding this issue should be independently directed to a competent attorney, CPA, or tax consultant.

The church official who signs the front of this application is responsible for certifying that the scholarship that is being matched meets these guidelines.

5. Notation must be made on the scholarship check identifying the student who is recommended to receive the scholarship by name and social security number.
6. Students who receive a church scholarship and desire to have that scholarship matched by this HPU matching gift policy, in accordance with the terms listed above, must have the appropriate section on the reverse side of this page completed by the proper official. **PLEASE NOTE: IF THIS APPLICATION IS RECEIVED AFTER THE STUDENT APPLICANT HAS BEEN AWARDED FEDERAL AND/OR STATE FINANCIAL AID FUNDS, A REVISION AND/OR REDUCTION OF THE AWARD PACKAGE MAY BE NECESSARY.**

Please return completed application to:

**OFFICE OF FINANCIAL AID
HOWARD PAYNE UNIVERSITY
1000 FISK STREET
BROWNWOOD, TX 76801-2715**

Telephone Number: 325/649-8015

Fax Number: 325/649-8973