



Scholarship Worksheet

This worksheet will provide an outline to guide you through information which will be put into a formal scholarship agreement. You can complete the worksheet on your own and return to the HPU Advancement office (ssims@hputx.edu), or we can set up an appointment to talk through the worksheet together. An agreement will then be drafted for your review. Once you and HPU are pleased with the agreement, you and the university's president would both sign two original copies of the agreement.

Begin the Worksheet

Naming Information

What would you like the scholarship to be named? _____

Scholarships are sometimes named in honor or memory of someone. Scholarships are sometimes named to reflect the type of student the scholarships are intended to help. The university would be open to most names offered by the donor.

Donors Name(s): _____

Donor's City, State: _____

If created to honor or remember someone, who is that person(s): _____

Note: a scholarship can serve to honor or remember people even if they are not used in the name of the scholarship.

Financial Information

Do you plan to start an endowed or non-endowed scholarship?

Please refer to the "Donor Scholarship Options" and our "Scholarship FAQ" documents for detailed information.

How much do you envision giving to start the scholarship: _____

Note: you or anyone can contribute to the scholarship at any time. A non-endowed scholarship does not have a minimum contribution. The endowed scholarship minimum is \$25,000.

Criteria for the scholarship recipient(s)

A donor can choose any number of criteria to be used in determining who is qualified to receive the scholarship. The advancement office will work with you to create an agreement that satisfies you, the donor, and at the same time ensures that the scholarship gets distributed appropriately. In the past, the university allowed the creation of some scholarships that were rarely used because the criteria was too specific and inflexible.

Does the student need to have a financial need? Check Yes or No

Most students have a financial need and most scholarships require this.



Does the student need an average grade point? Check Yes or No
If yes, what grade point? _____

Does the student need to be studying a particular academic program or pursuing a particular calling/career? Check Yes or No
If yes, what program or calling/career? _____

Is there something else that you are thinking about as criteria? Check Yes or No
If yes, what? _____

Mechanics of a scholarship

Once a particular student receives this scholarship, do you want that student to continue to receive the scholarship each year until they graduate provided they continue to meet the criteria?
Check Yes or No

Do you prefer that a different student receive the scholarship each year? Check Yes or No

Do you want the scholarship awarded by semester or annually? _____

What is the amount to be awarded? _____



Other Considerations

Almost every student who attends HPU receives one of the university's six basic scholarships. Four different scholarships are given based on the students' high school grades and test scores and two basic scholarship are based on the students' geography (if they live relatively close to Brownwood). While these scholarships are real to the students in that they reduce the cost of admission, much of what the university offers through these scholarships is simply a discounted tuition and not really backed up with money.

As a donor, you can choose to have your scholarship go to support one or more of these basic scholarships or you can choose to have your scholarship function outside of the basic scholarship arena. **In either case, the student who receives the scholarship would be made aware that you provided a scholarship that helped them attend HPU and in either case, all of your criteria would be used to select the scholarship recipient.**

The only real difference would be that in one case, the student would hear about your scholarship and would be told about you. In the other case, the student would hear that "as part of their (name of one of the basic scholarships) they received support from your scholarship" and would be told about you.

It is a benefit to the University if you choose to let your scholarship provide support for one of the basic scholarships. This allows the basic scholarships offered to be funded, not just discounted. When more basic scholarships are funded the University is better positioned to provide students with the quality education that we all want.

Nonetheless, the university is pleased that you are considering a scholarship and either approach is acceptable.

Would you like this scholarship to be used to support one of the basic scholarships that HPU offers all students? Check Yes or No

I'd rather this scholarship not be used to support one of HPU's basic scholarships. Check

I'd like to discuss this further with the advancement staff. Check

For further questions contact:

Shannon Sims, DPT
Director of Development
P.O. Box 2369 Brownwood, TX 76804
Office: 325-649-8069 | Fax: 325-649-8922
ssims@hputx.edu



DONOR/HONOREE INFORMATION

Please provide a brief synopsis of the donor(s) and/or honoree of the scholarship. Students will read this information prior to writing thank you notes each year. The intent of this paragraph is to give the student an understanding of the significance of the scholarship, cultivate a spirit of gratitude, and plant a seed of generosity for future generations.