



# HOWARD PAYNE UNIVERSITY

## MILITARY EDUCATION BENEFITS

Howard Payne University's degree programs are approved by the DoD and VA for those who wish to receive benefits under the following military education benefit programs.

- Chapter 30 - Montgomery G.I. Bill - Active Duty
- Chapter 31 - Vocational Readiness and Employment
- Chapter 33 - Post 9/11 GI Bill®
- Chapter 35 - Survivors/Dependents Education Benefits
- Chapter 1606 - Montgomery G.I. Bill - Selected Reserve
- Federal Tuition Assistance
- State Tuition Assistance

### Checklist for Receiving Military Education Benefits at HPU

<b>THE PROCESS</b>	<b>THE PAPERWORK</b>
<p>1. <b>Apply</b> for military educational benefits through your military base or at va.gov.</p> <p>2. <b>Apply</b> for admission to HPU. VA benefit recipients follow the same admission process as other applicants.</p> <p>3. <b>Contact</b> HPU's VA School Certifying Official. They need to know that you have been accepted to HPU and intend to use military education benefits. School Certifying Official at HPU: Celeste Justice <a href="mailto:cjustice@hputx.edu">cjustice@hputx.edu</a> 325.649.8620</p> <p>4. <b>Communication</b> BETWEEN THE STUDENT and the SCO is vital for VA benefits to be paid correctly and on time. <b>CONTINUOUSLY CHECK YOUR HPU EMAIL!!!</b></p>	<p>To receive military education benefits, the following documents must be submitted:</p> <p><u>Required by the Registrar at HPU:</u> Official Military Transcripts (if applicable, to receive prior credit)</p> <p><u>Required by the School Certifying Official at HPU:</u> Copy of your <b>Certificate of Eligibility</b> or other documentation confirming military education benefits.</p>

## **FAQ's**

### **Am I eligible to receive a VA education benefit?**

Find out at this link: <https://www.va.gov>

Or call 1-888-442-4551.

### **Am I eligible to receive Federal or State Tuition Assistance?**

If you are active duty or active drilling, you may be eligible. See your military officer to begin the process for approval.

Information can be found at:

Federal: <https://www.military.com/education/money-for-school/tuition-assistance-ta-program-overview.html>

State of Texas: <https://tmd.texas.gov/state-tuition-assistance-program>

### **When does my paperwork need to be submitted to the School Certifying Official at HPU?**

After you have completed the admission's process through the HPU Office of Admissions, submit the required documents (listed on previous page) to the SCO.

### **Will the military benefit cover the costs of tuition, fees, housing and meals?**

That depends on your eligibility – something the military determines upon your application for education benefits.

Below is a link to current VA pay rates.

[https://benefits.va.gov/GIBILL/resources/benefits\\_resources/rate\\_tables.asp](https://benefits.va.gov/GIBILL/resources/benefits_resources/rate_tables.asp)

### **Is my Financial Aid affected if I use my VA Education Benefits?**

In most cases, yes. You will need to contact the HPU Financial Aid Office to be informed of how VA benefits and other scholarships can be awarded.

### **When can I expect payment from the VA?**

The VA requests that you allow 30 days, minimum, for the processing of education benefits.

### **Does Howard Payne University participate in the Yellow Ribbon Program?**

Yes. The Certificate of Eligibility that you receive from the VA will contain information regarding your eligibility for the Yellow Ribbon Program.

### **Does Howard Payne University accept the Hazlewood Act?**

No, HPU is a *private* institution. Only *public* institutions in the state of Texas may participate in the Hazlewood Act.

### **What happens if I change my schedule?**

**NOTIFY THE SCO IMMEDIATELY.** Schedule changes usually, but not always, affect your military payments. **Sometimes, this creates a debt for the student.** If you withdraw or drop classes from HPU *after the first day of class, a portion of your VA benefits may be charged.* VA education benefits DO NOT calculate based on HPU's refund schedule – refer to the HPU Catalog for the current refund policy.

### **I want to take a course that is not required for my major, as seen in my *Academic Plan*. Will the military pay for it?**

No. The military will apply benefits only to courses required for the major you have chosen.

### **What happens if I change my major?**

If you change your major, notify the SCO immediately with a copy of your new *Academic Plan* (list of required courses for your newly chosen major – located online in your Gateway account). A change in your major may cause courses you are currently registered for to become ineligible for reimbursement by the VA.

*For additional information and further questions, please contact the School Certifying Official: [cjustice@hputx.edu](mailto:cjustice@hputx.edu)*

This Institution refrains from providing commission, bonus, or other incentive payment based directly or indirectly on securing enrollments or federal financial aid (including Tuition Assistance funds) to any persons or entities engaged in any student recruiting, admission activities, or making decisions regarding the award of student financial assistance.