

Douglas MacArthur Academy of Freedom Museum

Field Trip Frequently Asked Questions



How far in advance should I schedule my visit?

We recommend scheduling field trips as early as possible to ensure your preferred date and program are available, however, two weeks is ample time to plan a visit. Larger groups and visits requiring special programming may require additional planning time.

What grade levels can participate?

Field trip experiences can be adapted for a variety of grade levels. Curriculum-based programs are available for specific grades and are designed to complement classroom instruction and applicable TEKS.

Are lesson plans or curriculum materials available?

Yes! Educators may have access to pre-visit lessons, museum activities, primary-source materials, and post-visit extensions to help connect the field trip experience to classroom learning.

How long does a field trip last?

Visit length depends on the selected program, number of students, and activities scheduled. A traditional tour of the museum lasts between 45 minutes and an hour. Depending on your selection of a traditional tour or a selected program/lesson plan, your final itinerary will be provided or confirmed prior to your visit.

Are teachers and chaperones required?

Yes. Schools should provide an appropriate number of teachers and adult chaperones to supervise students throughout the visit at a ratio of 1 adult per 15 students. Teachers and chaperones remain responsible for student behavior and supervision while at the museum.

What should students bring?

Students should bring only the materials requested by their teacher. The museum will provide any material that will be used on the tour, or for the activity.

Is the museum accessible?

The museum has an ADA compliant ramp, automatic door, and elevator for use during your tour. If there are other accessible needs, please be sure to mark that on the field trip request form.

What happens if our group is late?

Please contact the museum coordinator at (325) 649-8151 as soon as possible if your group is running behind schedule. Significant delays may require the day's itinerary or activities to be adjusted as we are connected to a university learning space.

What if we need to cancel or reschedule?

Please notify the museum coordinator as soon as possible. We will make every effort to reschedule your visit based on available dates.

Are photographs allowed?

Yes. In addition, schools should communicate any student photography restrictions or individuals who should not be photographed to museum staff prior to the visit, otherwise it is assumed that photographs are acceptable.

Is transportation reimbursement available?

For qualifying school visits (those of Brown County and surrounding counties), travel reimbursement is available. Participating schools will receive information regarding documentation, invoicing, and reimbursement procedures when their visit is confirmed.

Who should I contact with questions?

For scheduling, curriculum, accessibility accommodations, or other field trip questions, please contact the **Museum Outreach and Education Coordinator, Brittany Dunlap, (325) 649 – 8151.**