HOWARD PAYNE UNIVERSITY

MASTER OF BUSINESS ADMINISTRATION

FREQUENTLY ASKED QUESTIONS

Is Howard Payne University accredited?

Yes. Howard Payne University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

What is the cost of the program?

Please contact the School of Business at 325-649-8704 or email the administrative assistant, Mary Hill, at mhill@hputx.edu to request information, or you may access the information in the current schedule of classes on the HPU Webpage in the Quicklinks section https://www.hputx.edu/quick-links/.

What specific requirements are there for admission to the MBA program?

Applicants must meet the following requirements for acceptance to the program:

- Applicant must hold a baccalaureate degree from an accredited institution
- Applicants with a cumulative undergraduate GPA of 3.00 or higher are eligible for full admission to the MBA program.
- Applicants with a cumulative undergraduate GPA between 2.70 and 2.99 may be considered for probationary admission to the MBA program.
- Complete an application which includes a written essay
- Official Transcripts must be sent directly from the university attended
- All admission materials will be reviewed by the Graduate Admissions Screening Committee
- Applications for admission should be submitted between March 15 and July 1 for the fall semesters, and between August 15 and December 1 for the spring semesters.

- **Accelerated Program:**
  Students currently enrolled in HPU can start the accelerated program once they have completed 90 bachelor's-level hours. Since students have already been admitted to HPU for bachelor's degree studies, students will apply for admission to the accelerated program by completing the standard MBA application in the semester the student will reach the 90-hour threshold. On the MBA application students will select the combined undergraduate-MBA option. Students applying for admission to the accelerated program must have an overall undergraduate GPA of at least 3.00.

How do I apply to the MBA Program?

Visit http://www.hputx.edu/mba to complete an online application.

A one-page essay is required to be submitted with the application. You may draft the essay using Microsoft Word or Word Pad so that you can spell check and then copy the text into the essay section of the application.

Official transcripts must be sent directly from the university attended. The university may send the transcripts electronically using **FICE Code 003575**:

ATTN: Mary Hill
Howard Payne University
MBA Program
1000 Fisk
Brownwood, TX 76801

The application process will be complete once official transcripts are received. If accepted to the program, you will be notified by email with instructions to begin the admission and enrollment process.

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Is there an Application Fee and if so, how much?

There is no application fee.

Is there a deadline for applying to the program?

It is strongly recommended that the application and transcripts be submitted between March 15 and July 1 for the fall semesters; and between August 15 and December 1 for the spring semesters; however, the MBA director or dean of Business has the discretion to review applications after those dates.

If accepted into the program, are there Admission or Student Service fees required?

There is no admission fee or enrollment registration fee, however, student service fees may apply.

What types of financial assistance is available?

The Financial Aid office can help you apply for loans. You will need to complete the *Free Application for Federal Student Aid (FAFSA)* and the institutional graduate financial aid application. Federal financial aid for graduate students is limited to loans, and requires minimum enrollment of six hours. Please contact the Financial Aid Office at financial-aid@hputx.edu or 325-649-8015.

Veterans should notify the Veterans Administration of their intention to enroll at the university so that a Certificate of Eligibility may be received prior to enrolling. Veteran's affairs are handled by the veteran coordinator Celeste Justice at cjustice@hputx.edu.

Is the MBA Program available Online?

The program is fully online beginning Fall 2019.

Can I transfer credit from another university?

Upon approval from the MBA Committee, a student may transfer up to six hours of equivalent graduate coursework from an accredited university provided the student did not complete the previous degree.

Are there any required entry or exit exams for the program?

There are no required entry exams.

FOR MORE INFORMATION CONTACT

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